



TOTAL

USER GUIDE



Life Saving
Checks



Life Saving Checks

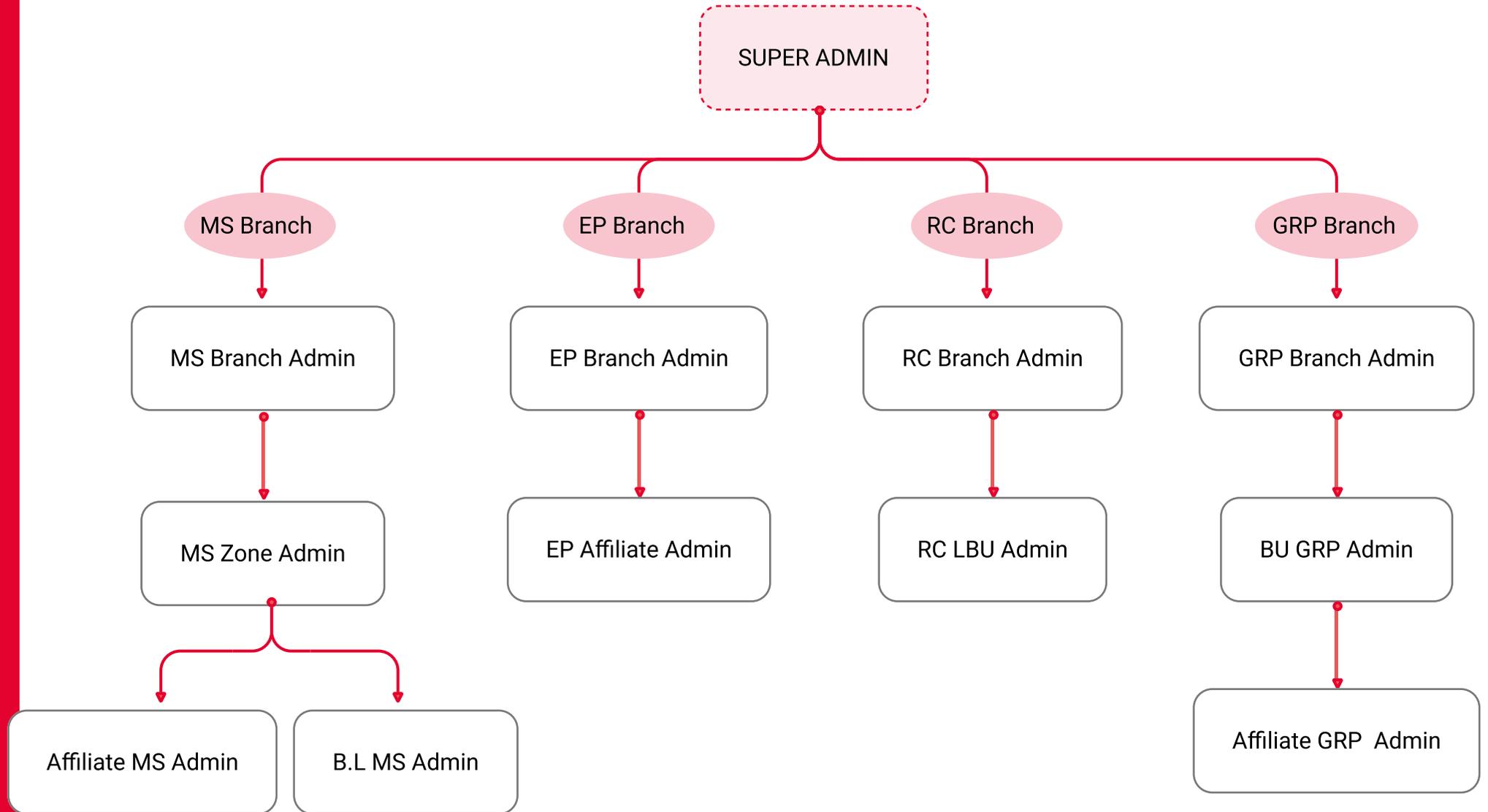
INTRODUCTION

This document is a user guide for the Super Admin access to the « Life Saving Checks » solution. The purpose of this document is to give the user in charge of this access a detailed explanation of the different sections and items for an optimal management.

1.

USER GUIDE

SUPER ADMIN BACKEND ACCESS



Life Saving Checks

admin@total.com

.....

I'm not a robot  reCAPTCHA
Privacy - Terms

J'accepte les conditions générales d'utilisation

Se connecter

Powered BY APP4MOB

LOGIN

The backend of the Life Saving Checks solution is accessible through the following link:

<https://lifesavingchecks.total.com/log2021TOTal>

User must login with the email address and the password corresponding to the access, activate the reCAPTCHA, accept the general conditions of use and click on the « login » button

SUPER ADMIN MENU

The menu on the left of the interface contains all the sections of the acces. User can access the content of each section by clicking on it.

The screenshot displays the 'Life Saving Checks' Super Admin interface. On the left, a dark sidebar menu is open, listing the following sections: Dashboard, Branch Management, Access Management, Admins Management, Disabled Admins, Checklists Management, Audited Entities, and Upload Management. The main content area shows a 'Dashboard' with a 'FILTER' section for 'Branchs' and a table of 'BRANCH' and 'USERS'.

BRANCH	USERS
test	0
test	0
RC	3
GRP	4
EP	3
MS	7

The screenshot shows a dashboard interface with a 'FILTER' section at the top. Below the filter is a table with columns: BRANCH, USERS, NB CHECKLISTS, NB UPLOADED, LOCATION, and GLOBAL SCORE. A callout box highlights the filter and export buttons. Another callout points to the table data.

Dashbord

FILTER

Branchs
Date

choose a branch

choose a branch

to

Export Excel

Export PDF

BRANCH	USERS	NB CHECKLISTS	NB UPLOADED	LOCATION	GLOBAL SCORE
test	0	0	0	0	0,00%
test	0	0	0	0	0,00%

BRANCH	USERS	NB CHECKLISTS	NB UPLOADED	LOCATION	GLOBAL SCORE
RC	6	10	2	1	78,50%
GRP	4	10	1	2	55,00%
EP	10	16	2	7	39,00%
MS	8	10	6	5	47,50%

FILTER

Possibility to filter data by branch or date

DATA EXPORT

User can export the board summary by clicking on the « Export Excel » or « Export pdf » button

DATA ANALYSIS

Dashbord

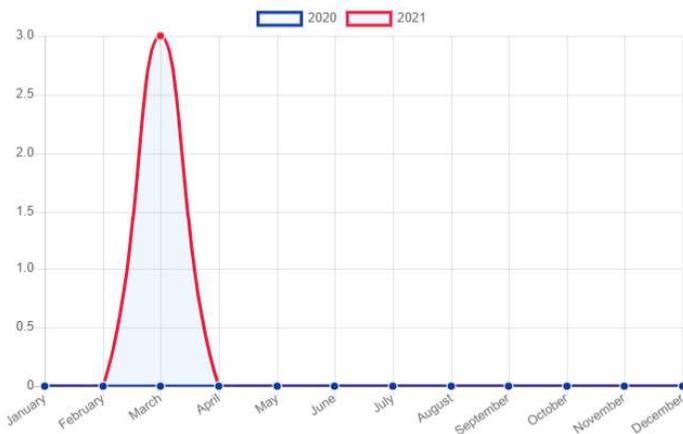
Date

 to 

BRANCH USERS NB CHECKLISTS NB UPLOADED LOCATION GLOBAL SCORE

BRANCH	USERS	NB CHECKLISTS	NB UPLOADED	LOCATION	GLOBAL SCORE
MS	7	9	3	2	49,67%

choose a checklist 2020 2021



2020	
Nb Uploaded	0
Global Score	0,00%
2021	
Nb Uploaded	3
Global Score	49,67%

DETAILED BRANCH DATA ANALYSIS

The access to the detailed branch data analysis inform about the number of users, the number of checklists, the overall score by date.

Detailed analysis

CHECKLIST	GLOBAL SCORE
CONFINED SPACES	66,00%
HOT WORK	50,00%
MANUAL HIGH PRESSURE WATER JET CLEANING	33,00%

Last Audit

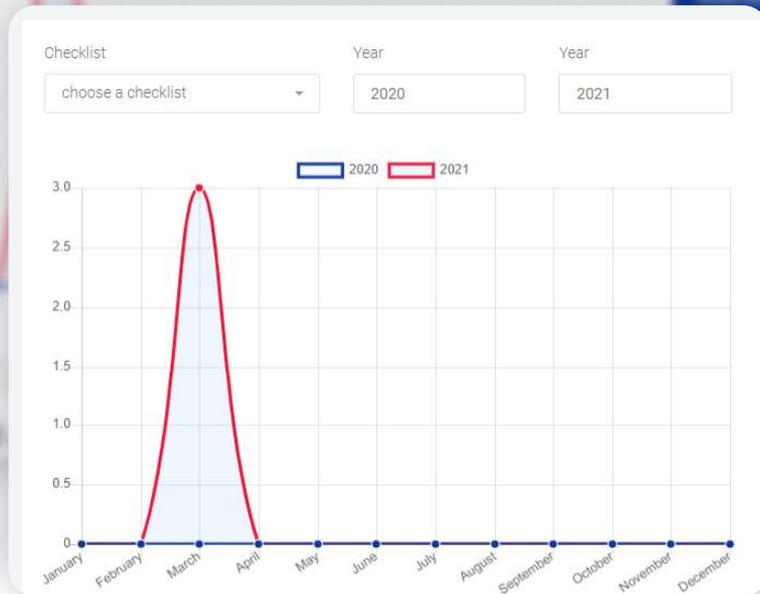
Checklist: CONFINED SPACES

QUESTION	RESPONSE
Has the "Safety Green Light" been carried out?	Yes
Use the checklist "Work on de-energized systems" for each energy and answer: do all applicable points comply?	Yes
Has the atmosphere been checked prior to entry confined space?	Yes

Checklist: choose a checklist
Year: 2020
Year: 2021

FILTER

User can select a checklist and compare the uploads and the corresponding overall score in different periods



2020

Nb Uploaded: 0

Global Score: 0,00%

EXAMPLE 2020

Uploads number and overall score in 2020

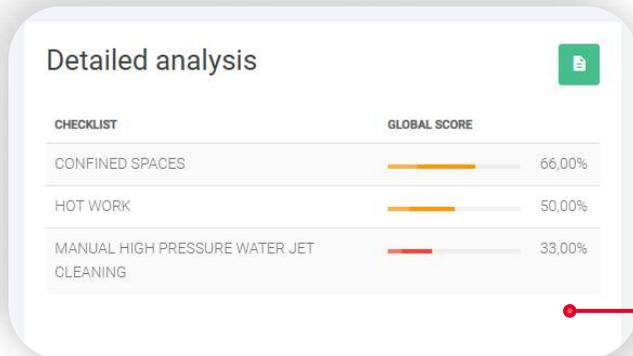
2021

Nb Uploaded: 3

Global Score: 49,67%

EXAMPLE 2021

Uploads number and overall score in 2021



DETAILED ANALYSIS

Shows the overall score of every checklist

Last Audit

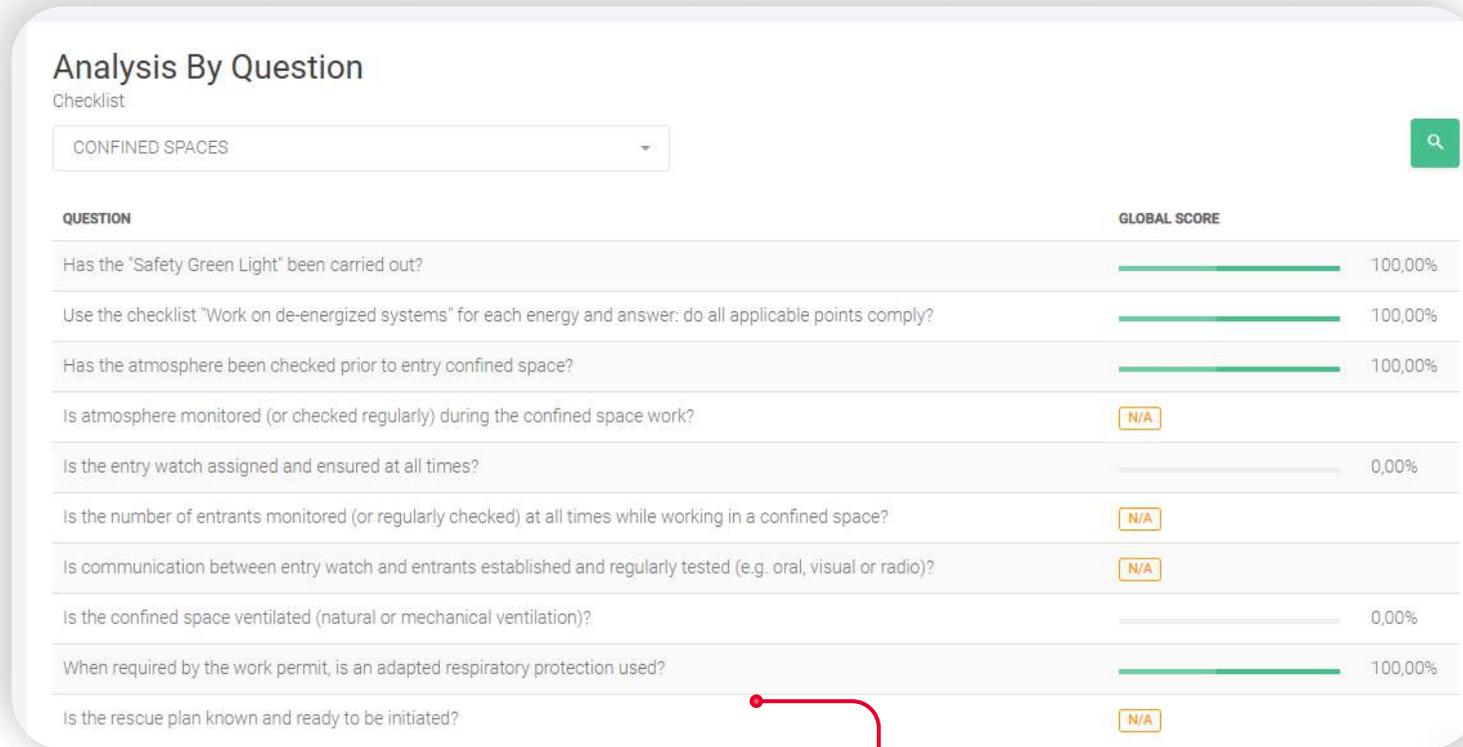
Checklist

CONFINED SPACES

QUESTION	RESPONSE
Has the "Safety Green Light" been carried out?	Yes
Use the checklist "Work on de-energized systems" for each energy and answer: do all applicable points comply?	Yes
Has the atmosphere been checked prior to entry confined space?	Yes
Is atmosphere monitored (or checked regularly) during the confined space work?	N/A
Is the entry watch assigned and ensured at all times?	No
Is the confined space ventilated (natural or mechanical ventilation)?	No
When required by the work permit, is an adapted respiratory protection used?	Yes

LAST AUDIT

Shows the score of the last audit of every checklist by question



ANALYSIS BY QUESTION

Shows the overall score by question for every checklist

The screenshot displays the 'Life Saving Checks' Super Admin interface. The top navigation bar shows the user is logged in as 'admin' and has access to 6 branches. The main content area is titled 'Branch Management' and features a table of existing branches. A search filter overlay is active, showing a 'KeyWord' search field. The table lists the following branches:

NAME	ACTIONS
test	[Edit] [Delete]
test	[Edit] [Delete]
RC	[Edit] [Delete]
GRP	[Edit] [Delete]
EP	[Edit] [Delete]
MS	[Edit] [Delete]

BRANCH MANAGEMENT

The different branches are managed from this section
User can see the branches already inserted.

The image shows a mobile application interface for adding a new branch. A modal window titled "Add Branch" is displayed over a blurred background of the app's main screen. The modal contains two text input fields: "Name*" and "Notification Email list". A green "+ Add" button is located at the top left of the modal, and a green "+ Enregister" button is at the bottom right. A "← Cancel" button is also present at the bottom left. A red callout box provides a note on how to format the email list. Red arrows point from the text annotations to the corresponding UI elements.

User can add new branches either by clicking the « Add » button

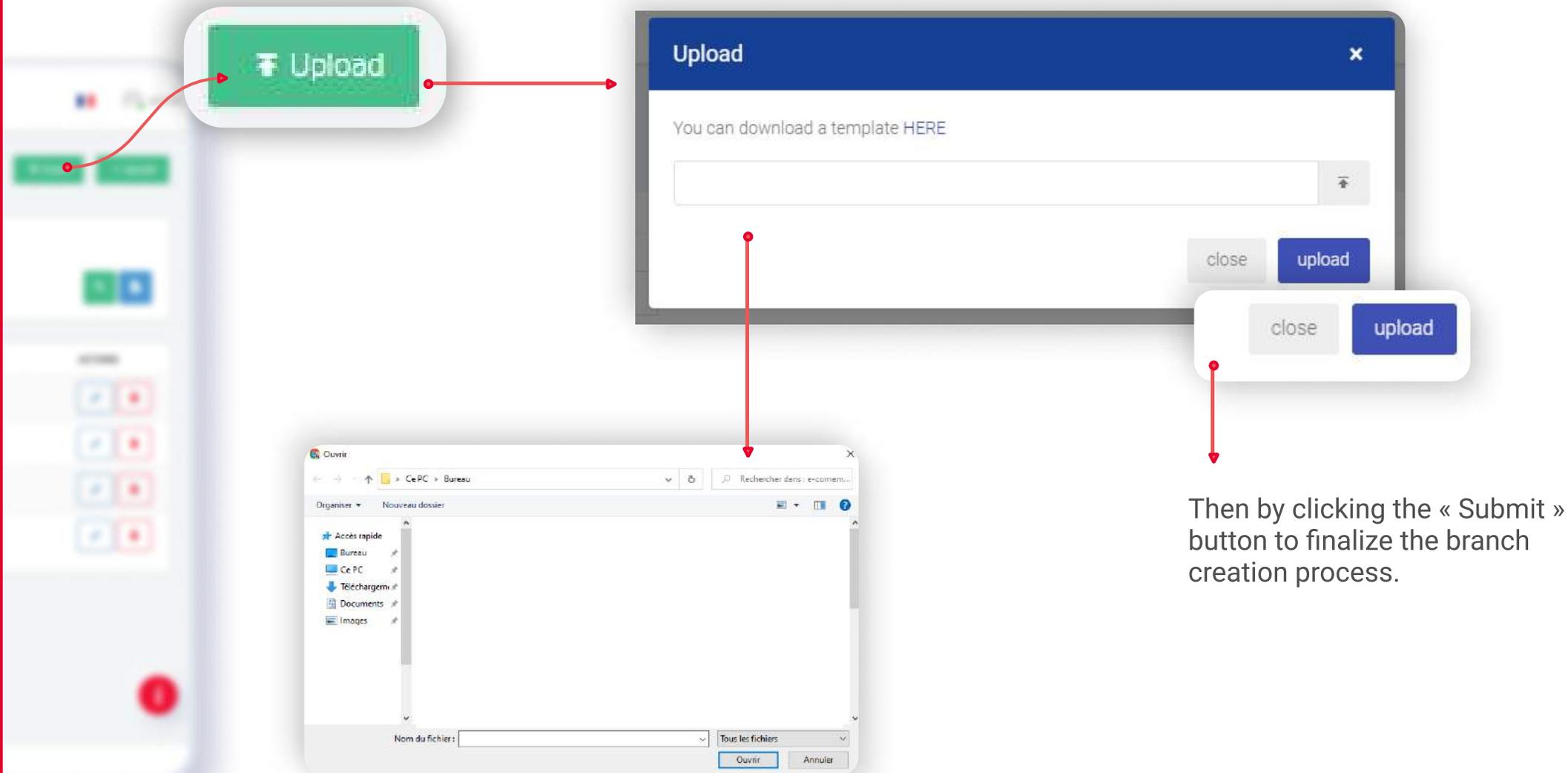
and inserting the branch name to create.

A list of emails separated by a semicolon « ; » may be inserted so that these email addresses can receive notifications when an auditor of this branch uploads a report through the mobile application.

Note :
Type the list of emails separated by semicolon ";" for those who wish to receive notifications when someone in this branch upload a report.
Exemple : `branch_manager@total.com;filiale_manager@total.tn`

Then by clicking the « Submit » to finalize the branch creation

or by importing an excel file by clicking the « Upload » button.
A model of the file to import is accessible by clicking the « Here » button.



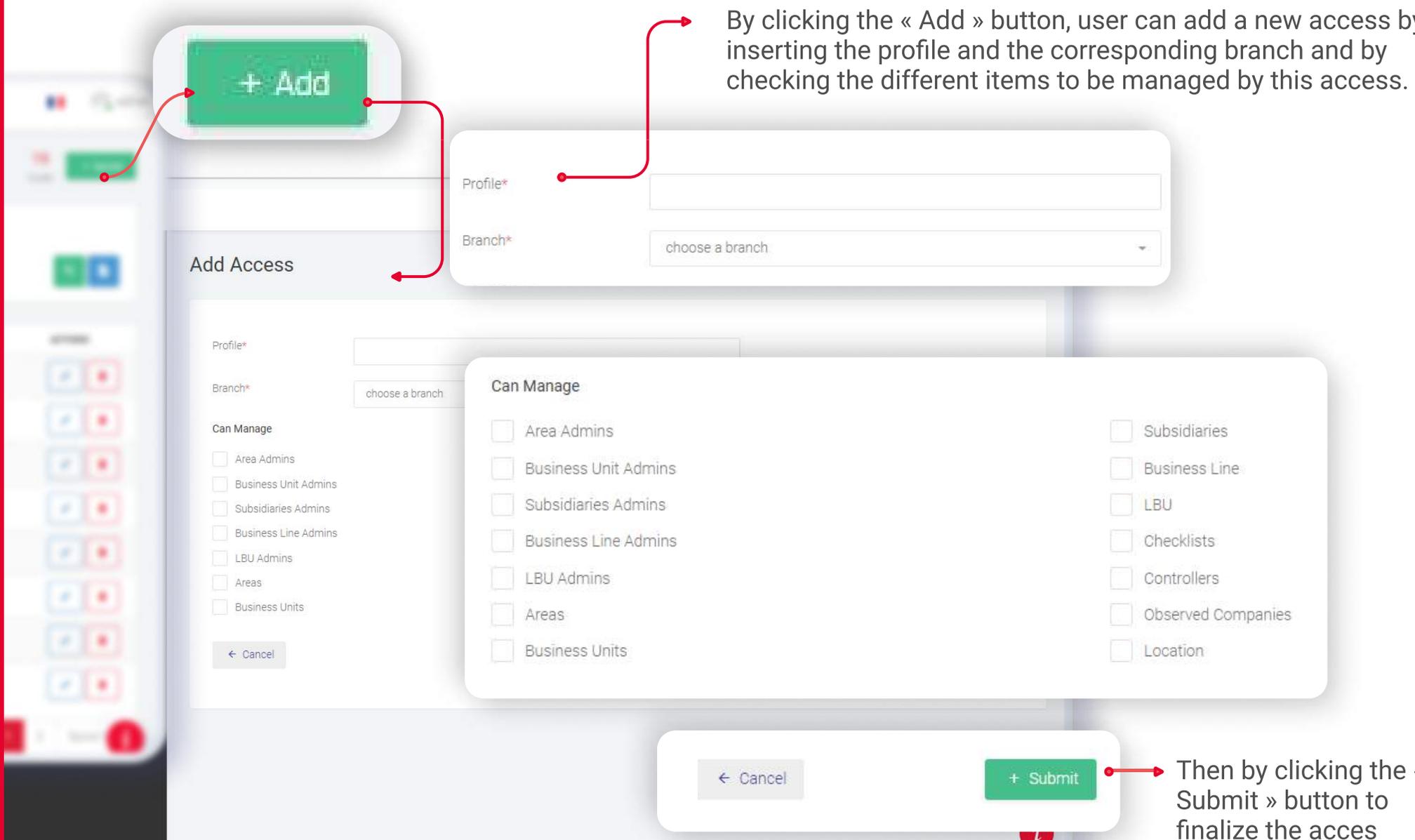
Then by clicking the « Submit » button to finalize the branch creation process.

The screenshot displays the 'Access Management' section of the 'Life Saving Checks' application. The interface includes a sidebar with navigation options: Dashboard, Branch Management, Disabled Admins, Checklists Management, Audited Entities, and Upload Management. The main content area is titled 'Access Management' and features a filter section with 'KeyWord' and 'Branch' dropdowns. Below the filter is a table listing various admin profiles and their associated branches, with edit and delete actions for each.

PROFILE	BRANCH	ACTIONS
ADMIN acces zone	MS	[Edit] [Delete]
ADMIN ADMIN FILIALE PGE GRP	GRP	[Edit] [Delete]
ADMIN ADMIN BU PGE GRP	GRP	[Edit] [Delete]
ADMIN ADMIN LBU RAFFINERIE RC	RC	[Edit] [Delete]
ADMIN ADMIN FILIALE ANGOLA EP	EP	[Edit] [Delete]
ADMIN ADMIN BL LUB MS	MS	[Edit] [Delete]
ADMIN ADMIN FILIALE FRANCE MS	MS	[Edit] [Delete]
ADMIN ADMIN ZONE1 MS	MS	[Edit] [Delete]

ACCESS MANAGEMENT

The different admins in charge of the different access are managed from this section. User can visualize, modify or deactivate the admins already inserted.



By clicking the « Add » button, user can add a new access by inserting the profile and the corresponding branch and by checking the different items to be managed by this access.

Add Access

Profile*

Branch*

Can Manage

- Area Admins
- Business Unit Admins
- Subsidiaries Admins
- Business Line Admins
- LBU Admins
- Areas
- Business Units

[← Cancel](#)

Can Manage

- Area Admins
- Business Unit Admins
- Subsidiaries Admins
- Business Line Admins
- LBU Admins
- Areas
- Business Units
- Subsidiaries
- Business Line
- LBU
- Checklists
- Controllers
- Observed Companies
- Location

[← Cancel](#)[+ Submit](#)

Then by clicking the « Submit » button to finalize the acces creation.

User can manage

Area admins	→	<input type="checkbox"/>	Area Admins
Business Unit Admins	→	<input type="checkbox"/>	Business Unit Admins
Subsidiaries Admins	→	<input type="checkbox"/>	Subsidiaries Admins
Business Line Admins	→	<input type="checkbox"/>	Business Line Admins
LBU Admins	→	<input type="checkbox"/>	LBU Admins
Areas	→	<input type="checkbox"/>	Areas
Business Units	→	<input type="checkbox"/>	Business Units
Subsidiaries	→	<input type="checkbox"/>	Subsidiaries
Business Line	→	<input type="checkbox"/>	Business Line
LBU	→	<input type="checkbox"/>	LBU
Checklists	→	<input type="checkbox"/>	Checklists
Controllers	→	<input type="checkbox"/>	Controllers
Observed Companies	→	<input type="checkbox"/>	Observed Companies
Location	→	<input type="checkbox"/>	Location

Can Manage

<input type="checkbox"/>	Area Admins
<input type="checkbox"/>	Business Unit Admins
<input type="checkbox"/>	Subsidiaries Admins
<input type="checkbox"/>	Business Line Admins
<input type="checkbox"/>	LBU Admins
<input type="checkbox"/>	Areas
<input type="checkbox"/>	Business Units
<input type="checkbox"/>	Subsidiaries
<input type="checkbox"/>	Business Line
<input type="checkbox"/>	LBU
<input type="checkbox"/>	Checklists
<input type="checkbox"/>	Controllers
<input type="checkbox"/>	Observed Companies
<input type="checkbox"/>	Location

The screenshot displays the 'Admins Management' section of the 'Life Saving Checks' application. The interface includes a sidebar with navigation options: Dashboard, Branch Management, Access Management, Admins Management (highlighted), Checklists Management, Audited Entities, and Upload Management. The main header shows the system logo, a user profile for 'admin', and a notification badge for '11 Admin(s)' with an '+ Add' button. The central area features a filter overlay with fields for 'KeyWord', 'Access' (dropdown), and 'Branch' (dropdown), along with search and refresh icons. Below the filter is a table listing admin users with columns for 'LAST NAME & FIRST NAME', 'EMAIL', 'BRANCH', 'ACCESS', and 'ACTIONS' (edit and delete icons).

LAST NAME & FIRST NAME	EMAIL	BRANCH	ACCESS	ACTIONS
Mr ADM...	admin.filiale.pge@pge.com	GRP	ADMIN FILIALE PGE GRP	[Edit] [Delete]
Mr ADM...	admin.bl.lub@ms.com	GRP	ADMIN BU PGE GRP	[Edit] [Delete]
Mr ADM...	admin.lbu.raffinerie@rc.com	RC	ADMIN LBU RAFFINERIE RC	[Edit] [Delete]
Mr ADM...	admin.filiale.angola@ep.com	EP	ADMIN FILIALE ANGOLA EP	[Edit] [Delete]
Mr ADM...	admin.bl.lub@ms.com	MS	ADMIN BL LUB MS	[Edit] [Delete]
Mr ADM...	admin.filiale.france@ms.com	MS	ADMIN FILIALE FRANCE MS	[Edit] [Delete]
Mr ADM...	admin.zone1@ms.com	MS	ADMIN ZONE1 MS	[Edit] [Delete]
Mr ADM...	admin.branch@grp.com	GRP	ADMIN BRANCH GRP	[Edit] [Delete]

ADMIN MANAGEMENT

The different admins in charge of the different access are managed from this section. User can visualize, modify or deactivate the admins already inserted.

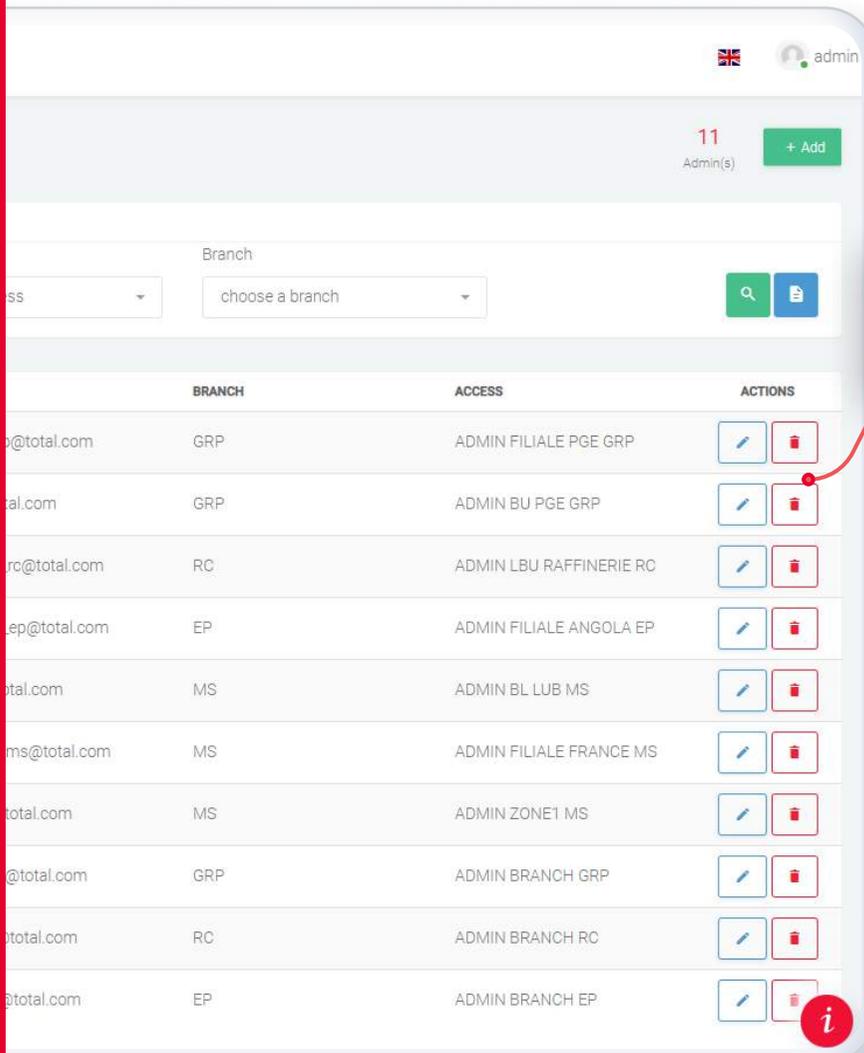
The image shows a user interface for adding a new administrator. A green '+ Add' button is highlighted with a red callout box. A red arrow points from this button to a modal form titled 'Add User'. The form contains the following fields:

- Civil Status: Radio buttons for 'Mr' (selected) and 'Madame'.
- Name*: Text input field.
- First Name*: Text input field.
- Email*: Text input field containing 'admin@total.com'.
- Password*: Text input field with masked characters '.....'.
- Confirm Password*: Text input field.
- Access*: Dropdown menu showing 'choose an access'.

At the bottom of the modal form, there are two buttons: a grey '← Cancel' button and a green '+ Submit' button. A red callout box highlights the '+ Submit' button with a red arrow pointing to it.

By clicking the « Add » button, user can add a new administrator by choosing his marital status, by inserting his name, email address, password and the access which will be entrusted to him.

Then by clicking the « Submit » button to finalize the administrator creation process.

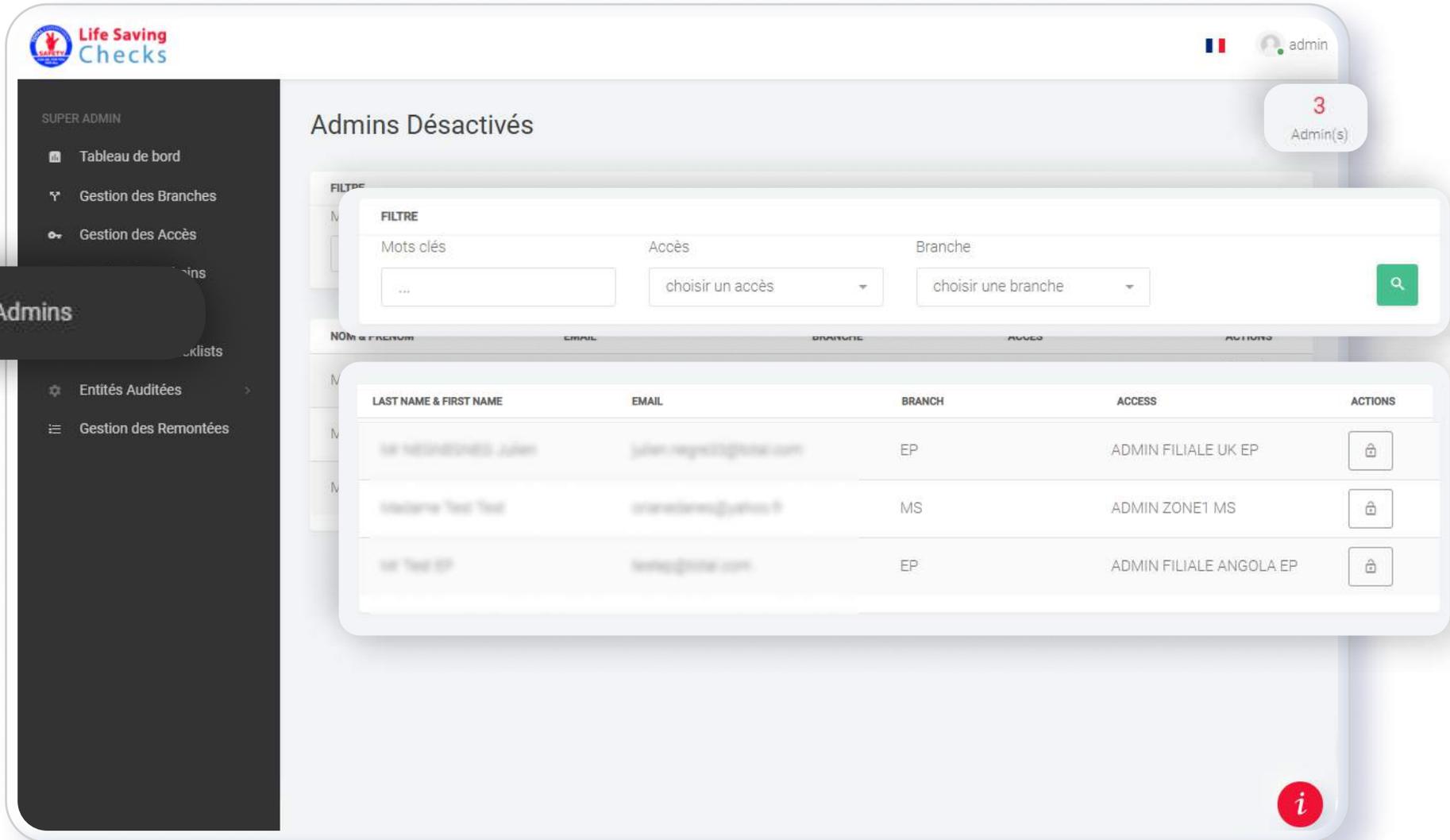


The screenshot displays the Admin Management interface. At the top right, there is a user profile for 'admin' with a UK flag. Below this, a summary shows '11 Admin(s)' and a '+ Add' button. A search bar is present with a 'Branch' dropdown menu set to 'choose a branch'. The main area contains a table with columns for 'BRANCH', 'ACCESS', and 'ACTIONS'. The 'ACTIONS' column for each row contains a pencil icon (edit) and a trash can icon (deactivate). A red callout box with a red arrow points to the trash can icon of the second row. A red circle with a white 'i' icon is located at the bottom right of the interface.

	BRANCH	ACCESS	ACTIONS
p@total.com	GRP	ADMIN FILIALE PGE GRP	 
al.com	GRP	ADMIN BU PGE GRP	 
rc@total.com	RC	ADMIN LBU RAFFINERIE RC	 
ep@total.com	EP	ADMIN FILIALE ANGOLA EP	 
total.com	MS	ADMIN BL LUB MS	 
ms@total.com	MS	ADMIN FILIALE FRANCE MS	 
total.com	MS	ADMIN ZONE1 MS	 
@total.com	GRP	ADMIN BRANCH GRP	 
total.com	RC	ADMIN BRANCH RC	 
total.com	EP	ADMIN BRANCH EP	 

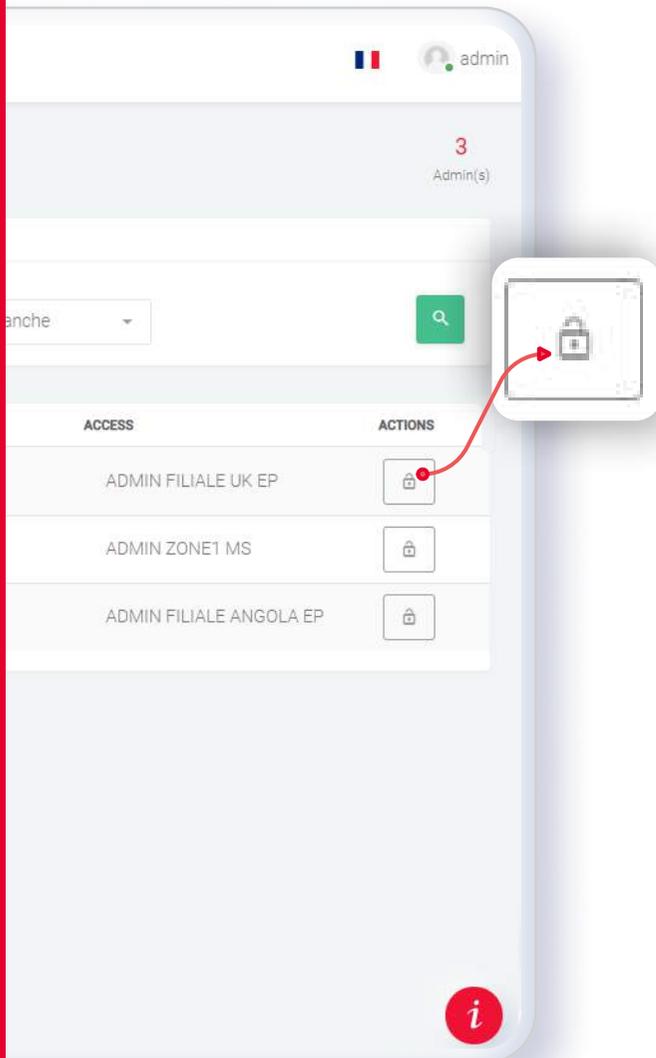
ADMIN DEACTIVATION

This button allows the admin deactivation (not the removal) in order to preserve its history.



DEACTIVATED ADMINS

This section contains the deactivated admins.



REACTIVATE AN ADMIN

It is possible to reactivate an admin by clicking this button.

The screenshot displays the 'Checklists Management' interface. At the top left is the 'Life Saving Checks' logo. The user is logged in as 'admin' (indicated by a profile icon and the name 'admin'). A notification bubble shows '36 Checklist(s)' and a '+ Add' button. A filter overlay is active, showing 'FILTER' options for 'KeyWord' and 'Branch' (with a dropdown menu set to 'choose a branch'). Below the filter is a table of checklist items.

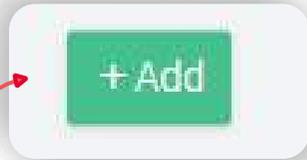
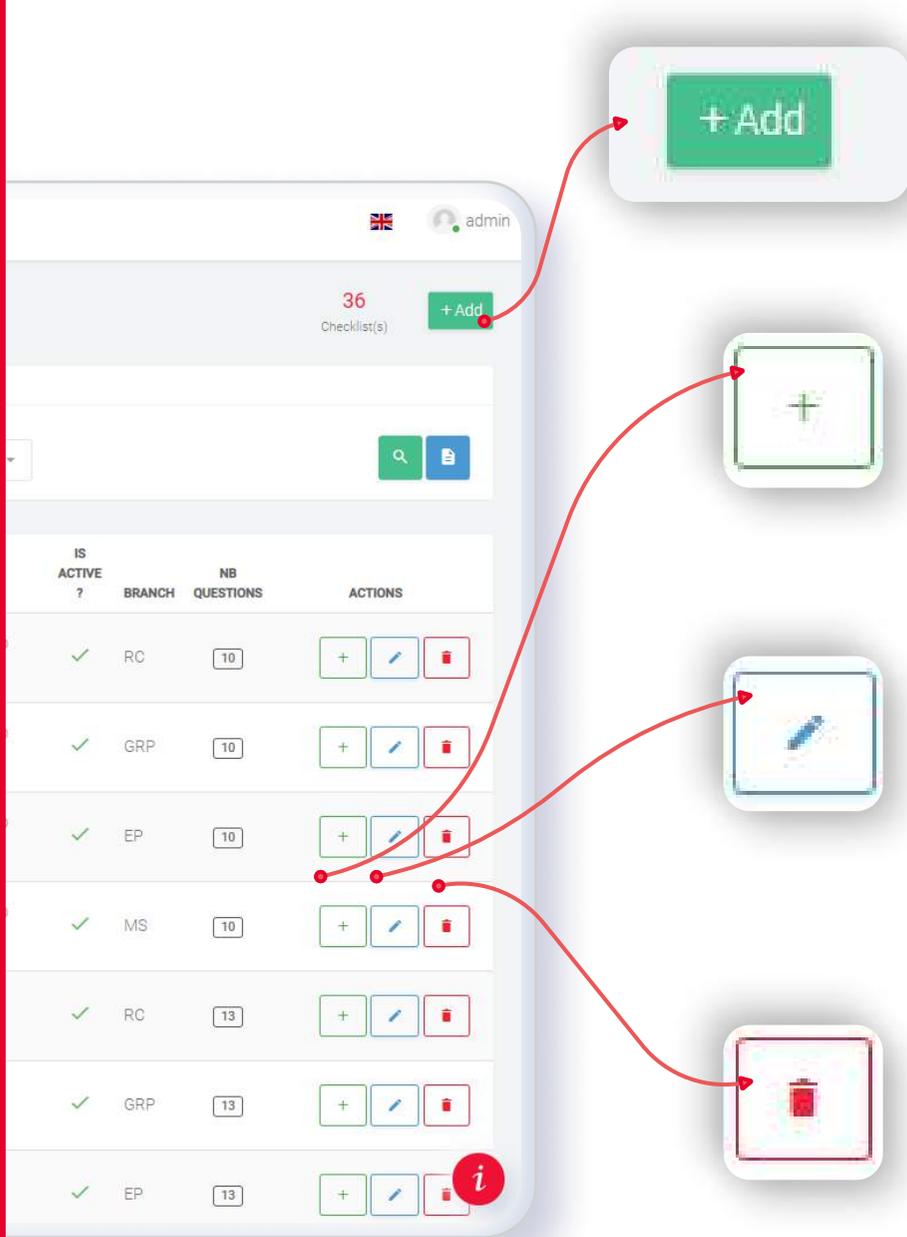
PICTO	WORDING FR	WORDING EN	IS ACTIVE ?	BRANCH	NB QUESTIONS	ACTIONS
	POMPAGE CAMION HYDROCUREUR	INDUSTRIAL CLEANING USING MOBILE PUMP AND VACUUM TRUCK	✓	RC	10	
	POMPAGE AVEC CAMION HYDROCUREUR	INDUSTRIAL CLEANING USING MOBILE PUMP AND VACUUM TRUCK	✓	GRP	10	
	POMPAGE AVEC CAMION HYDROCUREUR	INDUSTRIAL CLEANING USING MOBILE PUMP AND VACUUM TRUCK	✓	EP	10	
	POMPAGE AVEC CAMION HYDROCUREUR	INDUSTRIAL CLEANING USING MOBILE PUMP AND VACUUM TRUCK	✓	MS	10	
	NETTOYAGE MANUEL PAR JET D'EAU HAUTE PRESSION	MANUAL HIGH PRESSURE WATER JET CLEANING	✓	RC	13	
	NETTOYAGE MANUEL PAR JET D'EAU HAUTE PRESSION	MANUAL HIGH PRESSURE WATER JET CLEANING	✓	GRP	13	

CHECKLISTS MANAGEMENT

This section provides access to the checklists management.

User can filter by keywords and by branch.

The checklists are presented by their pictogram, their wording (ENG/FR), their branch and their questions number.



Add a new checklist



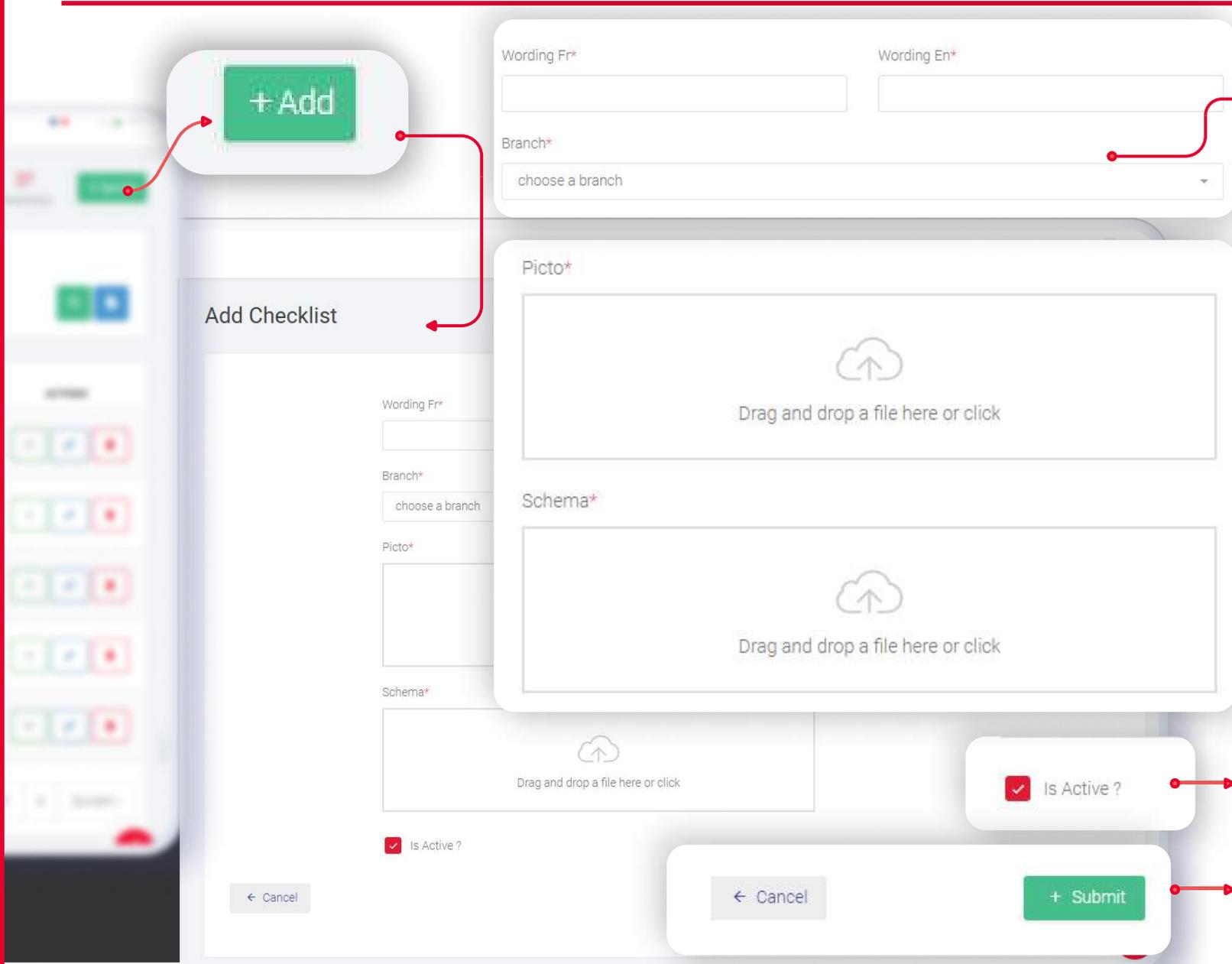
Display the checklist questions



Modify the checklist characteristics



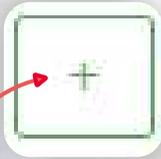
Delete a checklist



To add a checklist, the user just has to click on the « Add » button, to insert the features of the checklist (picto, wording, branch, diagram)

If « Is Active? » is checked, the checklist will be visible in the mobile application dedicated to the auditor.

Then click the « Submit » button to finalize the creation process of a checklist.



This button enables the display of the questions (EN/FR) and their answers types



MANUAL HIGH PRESSURE WATER JET CLEANING

+ Add

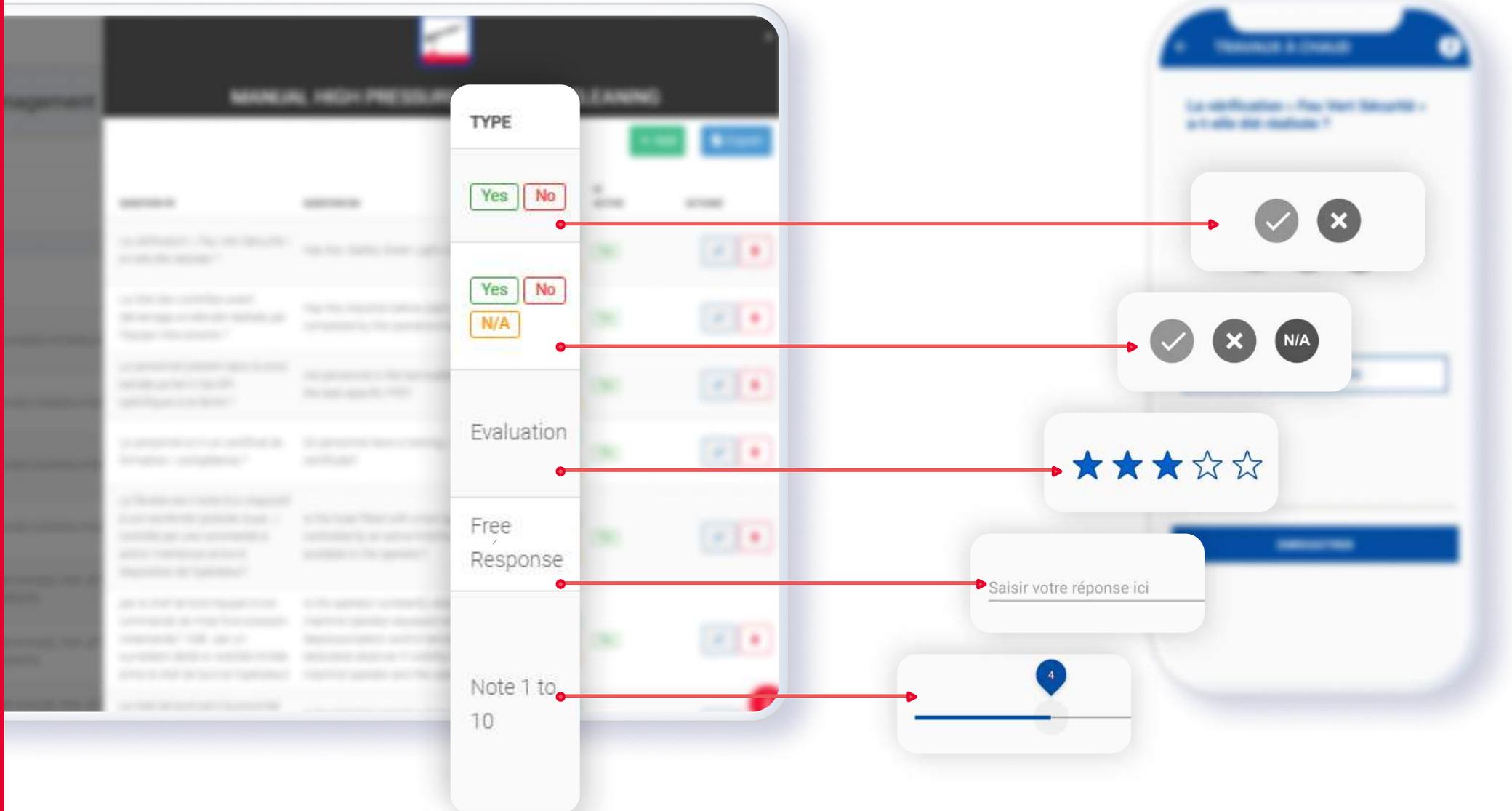
Export

It also gives the possibility to add a question and to export the mentioned questions.

QUESTION FR	QUESTION EN	TYPE	IS ACTIVE	ACTIONS
La vérification « Feu Vert Sécurité » a-t-elle été réalisée ?	Has the «Safety Green Light» been carried out?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	
La liste des contrôles avant démarrage a-t-elle été réalisée par l'équipe intervenante ?	Has the checklist before start-up been completed by the operations team?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	
Le personnel présent dans la zone balisée porte-t-il les EPI spécifiques à la tâche ?	Are personnel in the barricaded area wearing the task-specific PPE?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	
Le personnel a-t-il un certificat de formation / compétence ?	Do personnel have a training / competence certificate?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	
Le flexible est-il doté d'un dispositif à son extrémité (pistolet, buse...) contrôlé par une commande à action maintenue active à disposition de l'opérateur?	Is the hose fitted with a tool (gun, nozzle etc) controlled by an active hold-to-run command available to the operator?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	
par le chef de bord équipé d'une commande de mise hors pression instantanée ? (NB : par un surveillant dédié si visibilité limitée	Is the operator constantly observed by the machine operator equipped with an instant depressurization control device? (NB: by a dedicated observer if visibility between the	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	

it also allows to modify the content of a question.

TYPES OF ANSWERS

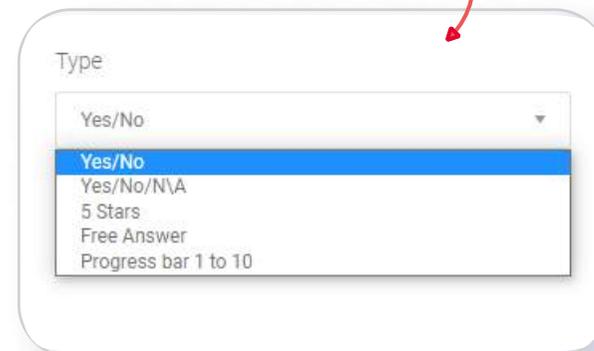


ADD OF A QUESTION FOR A CHECKLIST



A screenshot of the 'Add Question' modal form. The form has a red header with the text 'Add Question' and a close button (X). It contains the following fields:

- Question Fr: A text input field with the placeholder text 'Question Fr'.
- Question En: A text input field with the placeholder text 'Question En'.
- Type: A dropdown menu with 'Yes/No' selected.
- Is Active?: A checkbox that is checked.
- + Submit: A green button in the bottom right corner.



TYPES OF ANSWERS

MODIFICATION OF A QUESTION FOR A CHECKLIST

MANUAL HIGH-PRESSURE WATER JET CLEANING

QUESTION	QUESTION	FR	EN	STATUS
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]
La vérification « Feu Vert Sécurité » a-t-elle été effectuée ?	Has the «Safety Green Light» been carried out ?	FR	EN	[Edit] [Delete]



Update Question [X]

Question Fr
La vérification « Feu Vert Sécurité » a-t-elle

Question En
Has the «Safety Green Light» been carried

Type
Oui/Non/N/A

Est Active ?

+ Enregister

Type

- Yes/No
- Yes/No**
- Yes/No/N/A
- 5 Stars
- Free Answer
- Progress bar 1 to 10

AUDITED ENTITIES

This section includes the companies to be audited, the companies which will carry out the audits as well as the places in which audits will be carried out.

The screenshot displays the 'Life Saving Checks' Super Admin interface. On the left, a dark sidebar menu lists several options: Dashboard, Branch Management, Access Management, Admins Management, and Disabled Admins. A modal menu is open over this sidebar, showing 'Audited Entities' (with a gear icon), 'Observed Companies' (with a grid icon), 'Controllers Companies' (with a grid icon), and 'Locations' (with a location pin icon). The main content area is titled 'Management Of Observed Companies'. It features a 'FILTER' section with a 'KeyWord' input field. Below the filter is a table with two columns: 'COMPANY NAME' and 'MANAGER'. The table contains five rows of data:

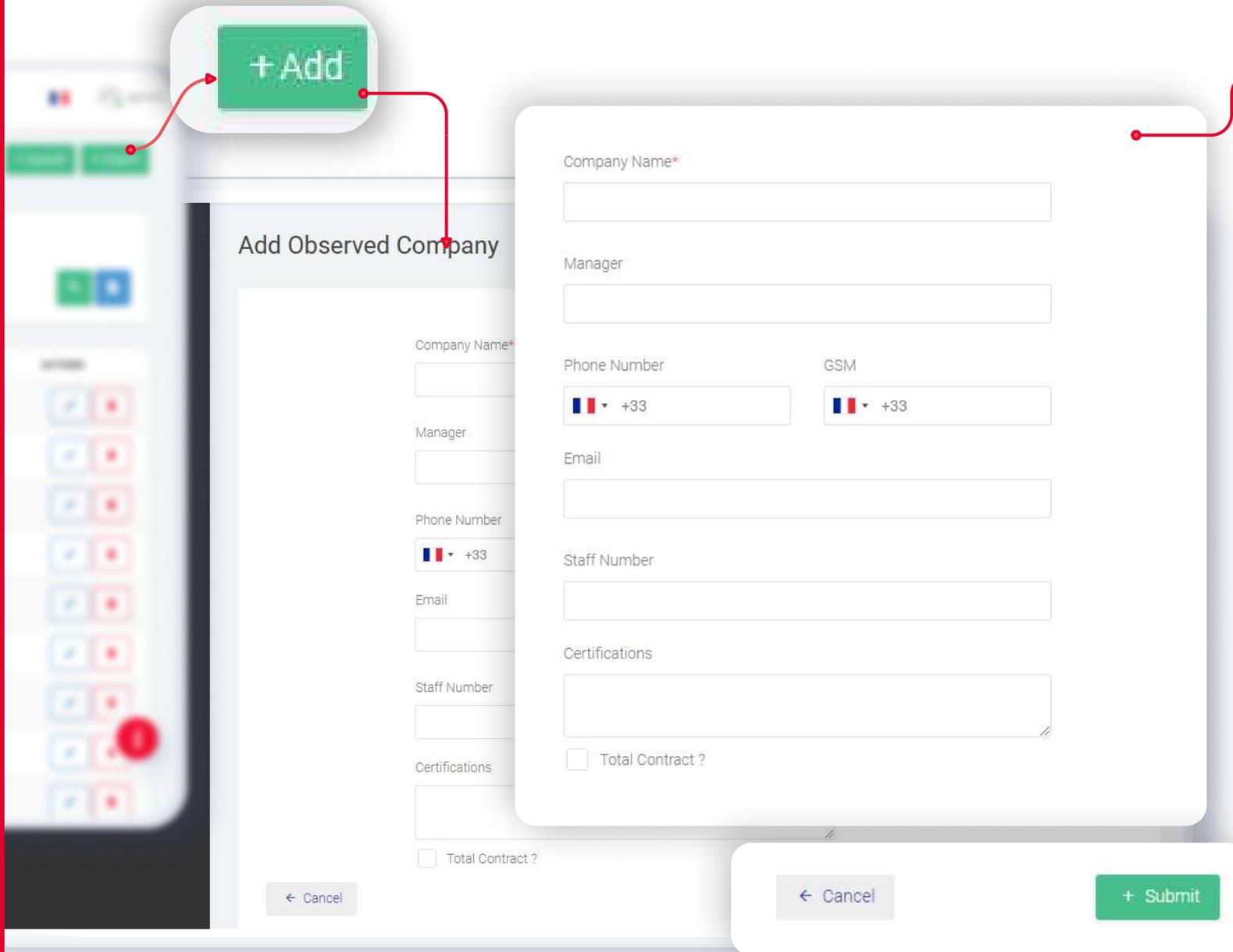
COMPANY NAME	MANAGER
eo 1 grp	
eo 1 ep	
eo 2 ms	
eo 1 ms	
eo 1 rc	

The screenshot displays the 'Management Of Observed Companies' page. The top left features the 'Life Saving Checks' logo. The top right shows a user profile for 'admin' and a notification of 5 observed companies. The main content area includes a 'FILTER' section with a 'KeyWord' input field and search buttons. Below this is a table with columns for 'COMPANY NAME', 'MANAGER', 'PHONE NUMBER', 'EMAIL', and 'ACTIONS'. The table lists five companies: 'eo 1 grp', 'eo 1 ep', '2.ms', 'ms', and 'eo 1 rc'. Each row has edit and delete icons. A sidebar on the left shows navigation options: 'Audited Entities', 'Observed Companies', 'Controllers Companies', and 'Locations'. An information icon is located in the bottom right corner.

COMPANY NAME	MANAGER	PHONE NUMBER	EMAIL	ACTIONS
eo 1 grp				
eo 1 ep				
2.ms				
ms				
eo 1 rc				

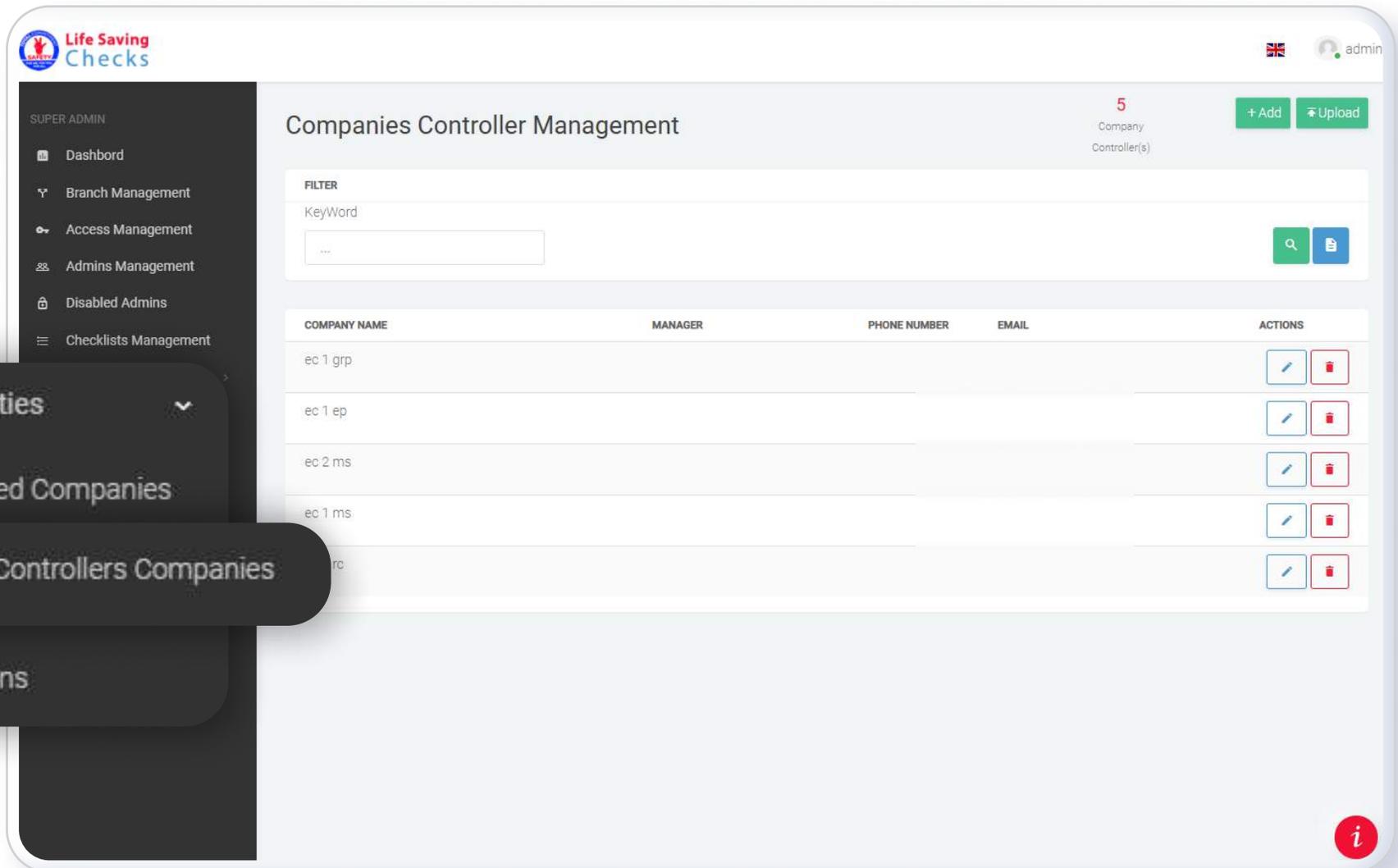
OBSERVED COMPANIES

The observed companies (to be audited) are displayed with their name, manager, phone number and email address.



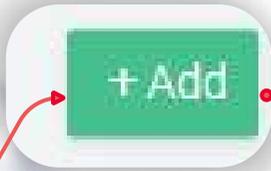
Users can either import or add an observed company by clicking the « Add » button, than by filling the displayed fields (Company name, manager, phone number, email address, etc.)

then by clicking the « Submit » button.



CONTROLLERES COMPANIES

The controllers companies (which will carry out the audit) are displayed by their name, manager, phone number and email address.



Add Company Controller

Company Name*

Manager

Phone Number

Email

← Cancel

+ Submit

Raison Social*

Premier Responsable

Téléphone

GSM

Email

← Cancel

+ Submit

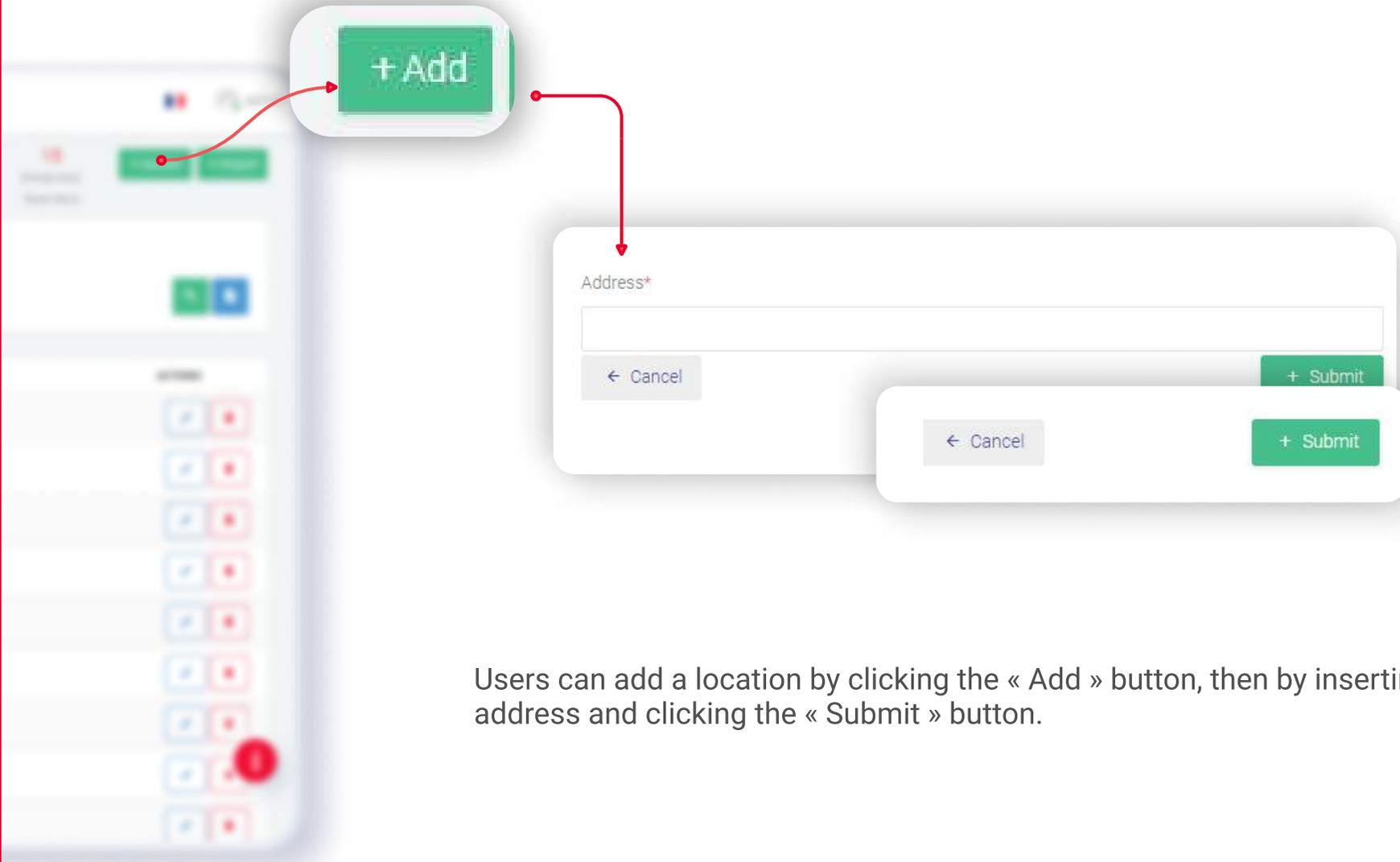
Users can either import or add a controller company by clicking the « Add » button, then filling the displayed fields (Company name, Manager) and clicking the « Submit » button

The screenshot displays the 'Life Saving Checks' Super Admin interface. The main content area is titled 'Locations Management' and shows 5 location(s). A filter section is present with a 'KeyWord' input field and search buttons. Below the filter is a table with columns for 'ADDRESS' and 'ACTIONS'. The table lists five locations: 'lieu 1 grp', 'lieu 1 ep', 'lieu 2 ms', 'lieu 1 ms', and 'lieu 1 rc'. Each location has edit and delete icons. A sidebar on the left contains navigation options: Dashboard, Branch Management, Access Management, Admins Management, Disabled Admins, and Checklists Management. A callout menu is overlaid on the sidebar, highlighting the 'Locations' option. The interface also includes a '+ Add' and 'Upload' button, a search icon, and an information icon.

ADDRESS	ACTIONS
lieu 1 grp	
lieu 1 ep	
lieu 2 ms	
lieu 1 ms	
lieu 1 rc	

LOCATIONS

The locations where audits take place are displayed in this section. Users can edit, delete, import or add a location.



Users can add a location by clicking the « Add » button, then by inserting an address and clicking the « Submit » button.

The screenshot displays the 'Upload Management' page. On the left, a dark sidebar contains a menu with 'Upload Management' highlighted. The main content area features a 'FILTER' section with multiple columns of dropdown menus for filtering uploads by criteria like 'KeyWord', 'Auditor', 'Checklist', 'Branch', 'Area', 'Business Unit', 'Local Business Unit', 'Location', 'Observed Company', and 'Entreprise Controlleur'. Below these are input fields for 'Min Score' (0) and 'Max Score' (100), and a date range selector. At the bottom, a table shows upload records with columns for Name, Observed Company, Location, and a progress bar for 'CONFINED SPACES' (40%).

This section provides access to the uploads management. The uploaded data can be filtered by keyword, auditor, checklist, branch, affiliate, business line, local Business unit, location, observed company, controller company, score and date.

the uploads are presented in detail (auditor contact details, observed company, controller company, place of audit, audited checklist with score).

The screenshot displays the 'Uploads Management' interface. At the top, there's a header with a UK flag and a user profile 'admin'. Below is a table with columns: AUDITOR, COMPANY, LOCATION, CHECKLIST, and ACTIONS. A detailed view of a checklist is overlaid on the table, showing items like 'WORK AT HEIGHT' (100%), 'CONFINED SPACES' (50%), 'HOT WORK' (28%), 'INDUSTRIAL CLEANING USING' (N/A), and 'LIFTING OPERATIONS' (0%).

AUDITOR	COMPANY	LOCATION	CHECKLIST	ACTIONS
Name : auditeur rc 1 Email : controller_lburaffinerie_rc@total.com N° license : 59302	Observed Company : eo 1 rc Company Controller : ec 1 rc Date : 2021-03-26	Location : lieu 1 rc	WORK AT HEIGHT 66 %	+
Name : auditeur rc 1 Email : controller_lburaffinerie_rc@total.com N° license : 59302 Comment :	Observed Company : eo 1 rc Company Controller : ec 1 rc Date : 2021-03-26	Location : lieu 1 rc	WORK AT HEIGHT 100 %	+
Name : auditeur rc 1 Email : controller_lburaffinerie_rc@total.com N° license : 0327 Comment :	Observed Company : eo 1 rc Company Controller : ec 1 rc Date : 2021-03-26	Location : lieu 1 rc	CONFINED SPACES 50 %	+
Name : auditeur rc 1 Email : controller_lburaffinerie_rc@total.com N° license : 94932 Comment :	Observed Company : eo 1 rc Company Controller : ec 1 rc Date : 2021-03-28	Location : lieu 1 rc	HOT WORK 28 %	+
Name : auditeur rc 1 Email : controller_lburaffinerie_rc@total.com N° license : 94932 Comment :	Observed Company : eo 1 rc Company Controller : ec 1 rc Date : 2021-03-28	Location : lieu 1 rc	INDUSTRIAL CLEANING USING N/A	+
Name : auditeur rc 1 Email : controller_lburaffinerie_rc@total.com N° license : 59302	Observed Company : eo 1 rc Company Controller : ec 1 rc Date : 2021-03-28	Location : lieu 1 rc	LIFTING OPERATIONS 0 %	+

Legend for Checklist Scores:

- score = 100% (Green circle)
- 50% <= score < 100% (Yellow circle)
- score < 50% (Red circle)
- No answers (Red circle)

Legend for Actions:

- Clicking the '+' button allows users to access the questions and answers details uploaded by the auditor.

INDUSTRIAL CLEANING USING MOBILE PUMP AND VACUUM TRUCK

ID	QUESTION	RESPONSE	COMMENT	IMAGE
406	Has the «Safety Green Light» been carried out?	Yes		
407	Has the checklist before start-up been completed by the operations team?	No		
408	Do the operator and machine operator have a training/competency certificate for their function?	N/A		
409	Is the working area positioned according to the wind direction and are the truck and the vents located outside buildings?	Yes		
410	Are the team members aware of the product to be pumped (flammable, toxic, etc.) and has the compatibility with the equipments been checked?	Yes		
411	Where it is not possible to collect the vapors, are they vented to a safe area (at least 15 m - 50ft from the truck and downwind; if not and only for gases less dense than air, at least 5 m - 17 ft above the truck)?	No		

By clicking the « Export » button, users can export questions/answers in excel form.

Users have an access to the details of the questions/answers.

