

WdFS DISCUSSION WORKSHOP

OBJECTIVE: ZERO FATAL ACCIDENTS

FOR ME, FOR YOU, FOR ALL



Safety is a core value for the Group.
It must be included in all our actions to make sure accidents don't happen.

WORKSHOP LEADERS' GUIDE

Your role as workshop leader

Your role is to facilitate discussions by being neutral in what you say, and not making any judgments.

Choose a situation to present

- Select one of the HSE Alert files on the recent fatal accidents (*cf. organization guide*)
- Make your choice based on your own sensitivity, or on the similarities with risk situations in your activities.

Follow this leadership advice

- **Encourage attentive listening**, create a climate where everyone can participate and express themselves, without having to worry about what other people might think.
- It's not an information meeting on best practices in safety but a time for discussion to share the different ways people perceive and understand safety.

Facilitate discussions and encourage people to speak out:

6 pitfalls



Set a negative climate



Stop the group from reaching its own conclusions



Lose the thread



Lead the discussion too fast



Make too many suggestions



Focus more on the problems than on the solutions

Leading a workshop

Timing

1

Let's get started, we're all ears ;-)

5-10 min.

- Introduce yourself and thank participants for being there.
- Present the workshop objective:
Can serious and fatal accidents happen to us?
- Describe the chosen event using the HSE Alert sheet.
- Describe the risks and their actual or potential consequences.

2

Encourage participation from the group...

20 min.

1-Share opinions on the chosen situation

- What do you think of this event, the situation and the real and potential consequences?

2-Transpose the situation to daily life at work

- Could this happen to us?
- What needs to be done to prevent this from happening?
- Are we doing it? How? What role does each person play? Give examples.
- What are the hindrances?
- What are our best practices?

3

Summarize the participants' comments and opinions...

5 min.

- Go over the key ideas and group them together.
- List the suggestions made during the workshop.

4

And conclude

10 min.

- Insist on the need to prepare work with partner companies, respect the rules, be present in the field, not neglect routine tasks, flag up anomalies and stop an action if it is not totally safe.
- Thank all the participants before ending the workshop.



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Discussion summary

Workshop venue		Date		No. of participants	
Leader's name		Chosen event			

How do you think the workshop went?	<input type="checkbox"/> 😊	<input type="checkbox"/> 😐	<input type="checkbox"/> ☹️
List 2 or 3 key ideas mentioned at the workshop	<ul style="list-style-type: none">•••		
List the main suggestions	<ul style="list-style-type: none">•••		