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|  <p>Multisol A Brenntag Group Company</p> | <p>SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN</p> | <p>VERSION 6 DATE : 30/10/2023 1/8</p> |
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| | Host company | Carrier |
|--------------------------------|---|--|
| Company name : | MULTISOL INTERNATIONAL SERVICES (MIS) | |
| Adress : | 1 chemin de la mi-Voie BP 124 76303 Sotteville lès Rouen | |
| Telephone number : | 02 35 66 16 52 | |
| Type of goods : | - | <input type="checkbox"/> Bulk <input type="checkbox"/> Packed |
| Name of signatory : | | |
| Function of signatory : | | |
| Signature et stamp : | <p style="text-align: center;">MIS</p> <p>Le 16/11/23</p>  | <p>Date : Carrier</p> |

The carrier's signature ensures that he has informed his drivers and subcontractors of the contents of the document.

General informations :

This protocol concerns loading and unloading operations, pursuant to articles R4515-1 and seq. of the French Labor Code (Code du travail).

The loading or unloading operation are defined as the placing or removal on or in a road transport vehicle of products, funds and valuables, equipment or machinery, waste, objects and materials of any kind whatsoever.

This protocol is communicated to the regular carriers of Multisol International Services (MIS) for validation.

Occasional carriers will be informed of the safety and accessibility instructions at the site reception desk.

SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN

VERSION 6

DATE : 30/10/2023

2/8

Opening days and hours

The site is open Monday to Friday, except on public holidays.

| | Monday to Thursday | Friday |
|--------|--------------------|------------|
| Packed | 8h - 16h30 | 8h - 15h00 |
| Bulk | 8h - 16h00 | 8h - 15h00 |

Access procedures to loading/unloading stations

It is forbidden to park in the HGV entrance area in front of the rising barrier. Drivers must park outside and check in at reception beforehand with their safety equipment and the necessary papers.

The logistic department will not take charge of the driver if he is parked on the site in front of the lifting barrier.



The languages spoken at reception are French and English.

Drivers must present themselves at reception with the personal protective equipment (PPE) required on site:

Safety glasses



Safety shoes



High visibility jacket



Helmet
(No safety cap)



Full covering
clothing



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|--|---|---|
| | SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN | VERSION 6 DATE : 30/10/2023 3/8 |
|--|---|---|

Drivers must present an order indicating the reference of the loading/unloading operation, the nature of the goods to be loaded or unloaded and their quantity.

A completed consignment note (or CMR) is also required.

A washing certificate less than 5 days old is required for bulk loads. Otherwise, the agreement of the end customer is required.

After checking these documents, the Logistics department systematically provides drivers with a personalised badge and general safety and accessibility instructions.

The driver registers on the MIS entry register, giving his name, date and time of arrival and the number of the badge provided. Signing the register commits the driver to complying with the safety instructions described in this protocol and provided by the Logistics department.

Under these conditions, vehicles and personnel whose presence is necessary for the execution of operations are authorised to enter the site. Access is via the HGV entrance to the site (photo page 2).

The general safety and accessibility instructions include a site map. Drivers must follow the traffic itinerary communicated by the Logistics department and then by the site operators.

The consignment note (CMR) will be returned to the driver on presentation of all the documents sent by the MIS operators at the end of loading/unloading.

The vehicle will leave the site either via the HGV exit or via the light vehicle exit (as decided by the logistics department). **In the case of an exit via the light vehicle exit, it is forbidden to turn right.**

Transport of dangerous goods:

The driver must have and present a valid driving licence and ADR training certificate (in accordance with the classes and UN numbers loaded). Each crew member must also present an identification document with a photograph.

Written safety instructions in accordance with the ADR must be presented in A4 format, in colour and in the driver's own language.

The vehicle's compliance with the ADR will also be checked by the Logistics department.

Vehicle characteristics

Packed good :

Tractors and trailers must comply with transport regulations (safety side bars, straps, chocks to ensure that goods on sheeted lorries are secured).

Bulk good :

Bulk tanks and containers must be equipped with a retractable guardrail on the dome, as well as an access ladder, in good working order.

In any cases :

When transporting dangerous goods, the truck's safety equipment must be complete and the vehicle must comply with the ADR.

SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN

VERSION 6

DATE : 30/10/2023

4/8

Hauliers are strongly advised to equip their fleets of vehicles with audible reversing signals and/or reversing cameras to limit the risk of collisions with pedestrians, trolleys or other rolling stock.

Safety instructions

Failure to comply with these instructions may result in the exclusion of offenders from the site.

- All participants must behave in a civilised manner: be polite and respect the rules of decorum and good conduct.
- PPE must be worn throughout the site.



- Gloves suitable for the products being loaded or unloaded must be worn on the workstation..



- Smoking and vaping are prohibited on the site except in specific areas identified by signs.



EXCEPT



- It is forbidden to carry out any operation likely to cause sparks, fire or abnormal rise in temperature without a fire permit.
- It is forbidden to bring alcoholic beverages or illegal substances onto the site.



- Access to the site is forbidden to any person impaired by alcohol or drugs and may be forbidden to any person who could threaten safety and/or the smooth functioning of operations.
- Accompanying persons who are not employees of the transporter, children and animals are not permitted on the site.
- It is prohibited to park, even temporarily, in front of fire-fighting equipment (in particular fire hydrants – see photo below), in front of building entrances and in any place where the parking is prohibited.



SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN

VERSION 6

DATE : 30/10/2023

5/8

- It is prohibited to drink and eat on the site outside authorised areas.

- Speed on the site is limited to 20 km/h.



- The maximum height for traffic on the site is 5 m.



- Access to the weighbridge is at low speed (<10 km/h) and is only possible for vehicles with a maximum height of 4m.



- The vehicle is always placed on the weighbridge in the presence of MIS employee.

- Traffic directions are posted on the site and indicated on the map in the general safety and accessibility instructions provided by the logistics department.



- It is prohibited to drive or walk inside the site without authorization.

- Pedestrian traffic and forklift truck traffic (numerous on the site) has priority on the site.



- The vehicle is not placed at the loading/unloading stations by the driver alone, but always in the presence of MIS employee.



- It is prohibited to manipulate any material on the site without the agreement of MIS operator.

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|--|---|---|
| | SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN | VERSION 6 DATE : 30/10/2023 6/8 |
|--|---|---|

The loading and unloading operations strictly speaking are carried out by MIS personnel. Drivers must be taken care of and follow the instructions of MIS staff.

For loading/Unloading bulk goods operations :

- It is prohibited to connect alone the fitting to the manifold. This operation is carried out by MIS personnel.
- Blocking the vehicle is driver's responsibility (wheel chock).
- Before each loading / unloading the driver must take note of the emergency stop from the MIS operator.



- All operations requiring the driver to climb onto a tank or container must be carried out using the secure fixed height access of the loading/unloading station. If this is not possible, access will be gained using the vehicle's ladder and guardrail, with the agreement of the MIS supervisor.
- Drivers must be present in or near the truck throughout loading or unloading operations.

For loading/Unloading packed goods operations :

- Drivers must attend these operations in the area dedicated.
- The vehicle keys are given to the MIS operator before loading/unloading operation.
- Blocking the vehicle or trailer / iso container is driver's responsibility (wheel chock).
- The driver must secure the goods according to the applicable safety regulations.

Instructions in the event of accident

In the event of material damage caused on the site

The driver must inform the MIS operator in charge of the loading/unloading operation and also inform the logistic department when he/she returns to reception.

SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN

VERSION 6

DATE : 30/10/2023

7/8

Human accident

Protect yourself and the victim. Do not move the victim unless there is serious and imminent danger.

Immediately alert a Workplace First Aider (SST) via an MIS operator.

N.B.: the site's SSTs have a green helmet



Safety showers are present throughout the site. Their location is indicated on the map provided by the Logistics Department.

Eye wash stations are also available on request as well as medicine cabinets.

In the event of cardiac arrest, use the defibrillator located at reception.



Fire

If you detect an ignition stop the loading/unloading operation and alert via an MIS operator who activates a manual trigger.



Fire extinguishers are present at all loading/unloading stations on the site and can be used.



If the fire alarm goes off, stop the operation, leave your vehicle at the loading/unloading station with the engine switched off. Follow the instructions of the MIS staff, to the assembly point. The site assembly points are indicated on the map provided by the logistic service. The route to the assembly points is indicated on the evacuation plans displayed in the buildings.



Leak/spillage

Stop the loading/unloading operation as far as possible and alert the MIS operator.

Use the environmental/anti-pollution emergency kit which contains oil absorbent pads and booms, PPE (suit, gloves) and a sewer stopper to contain the spill.



Environmental instructions

Waste sorting rules :

Respect and comply with site waste sorting.

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| | SAFETY PROTOCOL FOR MULTISOL INTERNATIONAL SERVICES PLANT IN SOTTEVILLE- LES-ROUEN | VERSION 6 DATE : 30/10/2023 8/8 |
|--|---|---|

Reduction of noise pollution :

The truck engine must be switched off when parked on the site.

Reduction of soil/water pollution risks :

The vehicle must use tarmac or concrete circulation areas. Under no circumstances should it park on non-watertight areas (earth, lawn).

When loading or unloading bulk products, the driver must first ensure that his equipment will not cause leaks or spillage during operations.

Particular situation

In the event of a special situation requiring additional protection, regular and occasional hauliers will be informed as soon as possible of the additional recommendations to be complied with when entering and travelling on the MIS site and of the duration of their application, if known.

If you have any questions, please contact the HSE department.