

**DIRECTIVE**  
**DIR-MS-PL-02**

## **HSEQ Policy and Objectives**

This document describes HSEQ Policy and Objectives of Integrated Management System for TotalEnergies Marketing Polska Sp. z o.o.

### **1 - Policy**

Our mission is to provide sustainable products and services to our customers in the fields of energy and mobility by applying the Code of Conduct, the Group's Safety, Health, Environment, Quality Charter, the Group HSE roadmap, sustainable development goals and in compliance with the "One Maestro" standard.

### **2 - Objectives**

- ✓ **Promote safety as a value and place safety, health, respect for the environment at the top of our priorities:**
  - By not deploring any death or major accident and by promoting the Our Lives First<sup>1</sup> (Safety Green Light & pre-job briefing<sup>2</sup>, Joint Safety Tours<sup>3</sup>, Life Saving Checks<sup>4</sup>)
  - By sharing our safety value and advancing the safety, health, hygiene and security culture and values within the teams
  - By improving the reporting and processing of anomalies, near misses or environmental incidents and by strengthening the knowledge of feedback to the field
  - By establishing a REX committee - which will analyze the conclusions of accident events that occurred in the corporation
  - By tracking and reducing our environmental impact

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<sup>1</sup> „Our Lives First” – program aimed at improving safety.


<sup>2</sup> Safety Green Light & pre-job briefing – checklist integrated with the work permit. It contains three final questions for the starter to make sure all risks are identified.

<sup>3</sup> Join Safety Tours – controls performed during the performance of the dangerous works by dedicated persons

<sup>4</sup> Life Saving Checks – checklists dedicated to all types of dangerous works and performed during their duration

- ✓ **Protecting our employees and developing their expertise:**
  - By providing HSEQ, Security and Compliance trainings to new employee as soon as they take up their position
  - By ensuring safe and hygienic working conditions for all employees
  - By ensuring the protection of people and property in an effective and responsible manner
  - By providing regular consultation with employees on safety and environmental and climate issues
  
- ✓ **Controlling and reducing our risks:**
  - By complying with TotalEnergies requirements and ensuring that they are respected by our external companies
  - By informing and communicating specific risks linked to our activity
  - By complying with regulations in force in all our activities and operations
  - By strengthening the monitoring of the technological risk control system
  
- ✓ **Satisfying our customers and stakeholders :**
  - By building, notably within the framework of Contract Owners<sup>5</sup>, a partnership with our external companies operating in our areas of risk
  - By providing sustainable products and services
  - By ensuring that our products and operations comply with regulations
  - By giving priority to the quality of our products and services and by meeting our customers' expectations
  - By organizing CSR<sup>6</sup> activities, i.e. a management strategy according to which company voluntarily take into account social interests, environmental aspects and relations with various stakeholder groups
  
- ✓ **Reaching operational excellence in our industrial sites and in our businesses**
  - By integrating One Maestro's expectations into our HSEQ management system
  - By maintaining the current certifications in the different activities
  
- ✓ **Know how to react in case of emergencies**
  - By strengthening the crisis management organization
  - By communicating emergency procedures and/or contacts to our stakeholders
  - By measuring our reactivity by carrying out scheduled crisis exercises

Managing Director of TotalEnergies  
Marketing Polska Sp. z o.o.



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<sup>5</sup> Contract Owners – HSEQ control program of selected key contractors taking place at the contractor's premises and carried out by Contract Owners

<sup>6</sup> CSR – Corporate Social Responsibility (CSR) is the business practice of joining environmental and social policies with a business economic goals and operations.