



Developing
Energy Resources

Discovering
New Talents

JOB ADVERT - NOVEMBER 2023

Senior Tax Advisor

Main Duties and Responsibilities:

Compliance

- Prepare and file monthly VAT and WHT returns, ensure timely settlement of tax obligation and maintain documentation plus reconciling to SAP General Ledger.
- Prepare annual income tax and petroleum revenue returns.
- Work with HR on PAYE, Societal on Local Government Taxes, HSE on OHSA and Logistics on Customs issues to improve Company compliance when it necessitates.
- Review Company procedures for tax implications where applicable.
- Provide guidance and advice to C&P Methods, Finance métier, Contract Engineers and Buyers on tax optimization in contracts, both general and specific.
- Design and disseminate tax information and guides to Company personnel including but not limited to Finance, C&P, HR and miscellaneous budget holders.
- Develop and support in liaison with URA and partners future income tax and petroleum revenue compliance regime.

Tax Planning and Advisory

- Liaise with Government authorities especially URA on issues affecting the industry including reviewing communication to Government on developments in the industry
- Propose and communicate required amendments to the tax laws.
- Participate and liaise with Joint Venture tax workgroup on issues affecting the industry.
- Analyze tax changes that affect the business and their impact. This involves researching, analyzing and interpreting changing tax legislation.

Tax and Cost Recovery Audits

- Coordinate tax and cost recovery audits by the Uganda Revenue Authority (URA) and Office of the Auditor General (OAG) respectively, interface between auditors and Company personnel with a view to resolving audit findings.
- Follow up on litigation matters arising out of disputes from audit findings. Liaise with Legal department on the litigation matters.

Other Duties

- Any other duties as assigned by hierarchy.

Qualifications & Experience

- Bachelor's degree in any of the business disciplines. Accounting professional qualification.
- A master's degree is an advantage.
- A minimum of 8 years' experience working in a tax consulting and/or tax administration and/or tax compliance role in a multinational.
- A sense of service/orientation to customers/clients. Good communication, planning, interpersonal and analytical skills, and ability to work in a team.
- Ability to explain complex issues. SW tools.

All applications should be sent through the TotalEnergies EP Uganda careers website at <https://careers.totalenergies.com>.
ONLY APPLICATIONS RECEIVED ON THE STATED WEBSITE WILL BE CONSIDERED.

Deadline is 8th December 2023

Short listing begins immediately, and only short-listed candidates will be contacted.

"Candidates applying for the advertised positions will be selected on merit. Any form of canvassing is strictly prohibited."

"Female candidates & persons with disabilities are highly encouraged to apply"

To know more about TotalEnergies EP Uganda, please visit our website <https://corporate.totalenergies.ug>.